

Tender Notice

Director, Art, Culture, Sports & Youth Affairs invites tender for Security Management of the Mega Sports Complex, Hotwar, Birsa Munda Football Stadium, Morabadi And Astroturf Hockey Stadium Morabadi.

Scope of Work

1. Day and night security shall have to be given for the Mega Sports Complex including all stadia & Museum in Hotwar, Ranchi.
2. Day & night security for Football Stadium, Morabadi and Astroturf Hockey Stadium Morabadi.
3. The interested bidder shall have to visit the site and submit their work plan site wise as per requirement given below:-
 - i. Mega Sports complex gate security (3 gates) Main gate & two subsidiary gates)
 - ii. Security of the complex
 - iii. Gates shall remain open for visitors from morning 10.00 AM to 6 PM
 - iv. During night time only card holders shall be allowed to enter in to the complex.
 - v. Only card holders shall be allowed to enter in to the stadium.
 - vi. Only for specific purposes during competitions on the basis of permission issued by the Director, Art, Culture, Sports & Youth Affairs or his authorised representative players or officials shall be allowed to use the stadia.
 - vii. Personnel working in the various offices to be established shall be allowed to enter by showing Identity cards to be issued by Director or his authorised representative.

- viii. Time to time directions issued by Departmental Secretary or Director shall be obeyed.
- ix. Regarding Birsa Munda Football Stadium the players of sports authority or football associations or players of training centers shall be allowed to utilise the ground. Except SAI portion entrance to all other rooms can be given only on the basis of instructions form Director or his authorised representative.
- x. Regarding Astro turf Hockey stadium players of Hockey Association, players of State Training centers shall be allowed to use the ground.
- xi. Residential facilities can be allowed only after instructions from Director or his authorised representatives.
- xii. Any special permission or direction form the Director shall have to obeyed.
- xiii. During any residential facility the concerned organisation shall be held responsible for any theft, defacing or any other vandalisim caused. The bidder shall have to report about the loss of property to the Director or his representative.
- xiv. The bidder shall have to ensure safety of all equipments (Civil, Electrical, PHE and sports equipments).
- xv. Only one gate shall be opened for entrance into the stadia in normal days. Only during special occasions other gates shall be opened.
- xvi. Coupons shall be given to cars, Motor Cycles & Cycles. Vehicles shall be allowed to exit only after returning the coupons.
- xvii. Maintaining safety & security shall be responsibility of the bidder.
- xviii. The bidders in their work plan shall have to present site wise security plan (No. of armed and unarmed guards)

Technical Qualification

- i. The bidder must be a registered organisation for security management.
- ii. Reputed organisations may be given priority.
- iii. The bidder must have adequate number of employed & trained security personnel so as to establish their credibility in managing such huge complexes.
- iv. Bidder must have experience of security services for at least 10 years.
- v. Bidder shall have to establish his office at Ranchi.
- vi. The bidder must have necessary licenses or permissions regarding security services.
- vii. The bidder shall have adequate numbers of arm licenses.
- viii. Organisations/Companies who have served large public sector undertakings like BCCL, CCL, Mecon, SAIL etc. or private undertakings like Tisco, Ushamartin etc. shall be given preference.

Financial Qualifications

- i. The bidder shall have annual turnover of Rs. 1.00 Crore in any year in preceding three years.
- ii. The bidder shall have to deposit EMD of Rs. 5.00 Lakhs as Bank Draft drawn in favour of Director, Art, Culture, Sports and Youth Affairs in any Nationalised/ Scheduled Banks.
- iii. The bidder shall have to deposit Rs. 5000/- as bank draft drawn in favour of as mentioned above. This shall be nonrefundable.
- iv. All the above shall have to be submitted in the technical bid.

Bid Process

- i. The bids shall be given in two bid system. Technical bid &

Financial bid shall be submitted in different scaled envelopes.

Both the bids shall be kept in a separate scaled envelope.

- ii. Financial offer shall be composite. Only one price offer per months shall be given.
- iii. The bid shall be evaluated on quality cum cost basis.
- iv. The bidder shall have to present (power point presentation) their work plan before the tender committee.
- v. Marking pattern shall be as follows:

Technical	-	20 marks
Presentation	-	50 marks
Financial	-	30 marks
- vi. Marking pattern for presentation shall be as follows:-
 - (a) Experience of working with reputed companies - 10 marks
 - (b) Employed & trained personnel - 10 marks
 - (c) Organisational set up - 5 marks
 - (d) Work plan - 25 marks.

Other conditions

- i. Regarding personnel employment the bidder shall have to submit documentary evidence such as Epf return or any other valid proofs.
- ii. The bidder shall have all responsibility regarding necessary labour Acts & Laws.
- iii. Arm license issuance or renewal shall be the responsibility of the bidder.
- iv. the bidder shall have to submit proof of tax paid regarding Income tax, Service Tax or other relevant tax for 2007-08. This shall accompany technical bid.

- v. Security deposit up to 10 percent of the annual bid value shall have to be deposited as Bank Draft or Bank Guarantee valid for one year from the date of agreement. For the next year the Bank Guarantee have to be extended.
- vi. The successful bidder shall have to enter into an agreement with Director, Art, Culture, Sports & Youth Affairs and only work order shall be issued.
- vii. The rates shall be valid for at least two years. The agreement period shall be for one year. After that it may be extended on the basis of performance. After two years the agreement may be extended on mutual agreements.

Payment Conditions

- i. Quarterly payment shall be done.

Penal Provisions

- i. In case of theft, burglary, dacoity etc the bidder shall be solely responsible.
- ii. Technical defects of civil, electrical, PHE or sports equipments shall not be the responsibility of the bidder.
- iii. Trespassers shall have to be dealt according to the prevalent laws.
- iv. In case of fire hazard it shall be the responsibility of the bidder to inform instantly to the concerned authorities. The bidder shall have to train their personnel regarding switching on the existing fire hazard system of the stadia.
- v. In case of electrical short circuits the bidder shall have to inform the appropriate stadium authorities.
- vi. In case of failure or negligence in above duties appropriate

financial penalties shall be evoked which shall be binding on the bidder.

- vii. In case of any legal dispute the matter shall be decided as per appropriate courts under the Hon'ble Jharkhand High Court.
- viii. In case of negligent performance or not adhering to the agreement, the agreement can be cancelled giving 15 days notice.

The tenders shall have to be submitted before 3.00 P.M on 21.08.2009. The bid opening times shall be communicated to the bidders in which the bidders or their representatives shall have to be present.

(P.C.Mishra)
Director
Art, Culture, Sports & Youth Affairs.